

**AACBNC 2018 ANNUAL MEETING
JANUARY 24-28, 2018
GRAND FIESTA AMERICANA CORAL BEACH CANCUN**

GROUP CODE: G143PW

ROOM REGISTRATION FORM

Please complete this reservation form with printed letters and scan a copy and send it by e-mail to: res2facb@posadas.com before January 3rd, 2018

GENERAL INFORMATION

The room reservations are subject to the hotel availability. Upon receipt of your registration form, the hotel will verify availability and then you will receive the confirmation number.

GUEST INFORMATION

Guest 1: LAST NAME: _____ NAME: _____
 Guest 2: LAST NAME: _____ NAME: _____
 COMPANY: _____
 ADDRESS: _____
 CITY: _____ STATE: _____ COUNTRY: _____
 TELEPHONE NUMBER: _____ E-MAIL ADDRESS: _____

ROOM TYPE, ARRIVAL AND DEPARTURE DATE

ARRIVAL DATE: _____ DEPARTURE DATE: _____
 NUMBER OF PERSONS *: _____ TOTAL ROOM NIGHTS: _____

* Total guest per room 3 adults or 2 adults and 2 children under 12 years old

ROOM TYPE:	JUNIOR SUITE Single Occupancy	ROOM RATE	\$438.00 usd	1 Person
	JUNIOR SUITE Double Occupancy		\$572.00 usd	2 Persons
	MASTER SUITE Single Occupancy	ROOM RATE	\$736.00 usd	1 Person
	MASTER SUITE Double Occupancy		\$870.00 usd	2 Person

Above rates are per room, per night and included 16% VAT and 3% Occupancy Tax, gratuities and service charge

Grand Experience package inclusions:

Breakfast, Lunch, Dinner, International Open Bar.

Package start with lunch on arrival day and ends with breakfast on departure day.

Special rates will be available from January 21 to January 31st, 2018. The group rates will be subject to the hotel availability.

In case of any tax increases, they must be covered by the participant at the time of departure.

VAT Benefit exclusive for non mexican residents will apply directly in the hotel. Please present your passport and immigration document (tourist card) at the check in

Payment should be via wire transfer (in advance) from foreign bank or with foreign credit card.

The VAT benefit is only applicable up to one (01) day before and one (01) day after program's official dates

CHECK AN "X" FOR PREFERENCE:

Single Room (1 bed / 1 guest)	<input type="checkbox"/>	Check in time	15:00 hrs
Double Room (1 bed / 2 guests)	<input type="checkbox"/>	Check out time	12:00 hrs
Double Room (2 beds / 2 guests)	<input type="checkbox"/>		

The type of room and preferences will be subject to availability. The information is very important in order to assign the rooms according to your preferences.

FORM OF GUARANTEE ROOM (Any reservation will not be accept without a guarantee)

In order to guarantee your room, the hotel requires a credit card, which will be charged one night at the time of booking.

Upon check out you will be requested to pay the balance due directly to the hotel.

CREDIT CARD:

I authorize the Hotel Grand Fiesta Americana Coral Beach Cancun to use my credit card as a guarantee to the reservation mentioned above.

Visa
 Master Card
 American Express

CARD HOLDER'S NAME: _____ BANK NAME: _____
 CREDIT CARD NUMBER: _____ EXPIRATION DATE: _____
 SECURITY CODE: _____ DATE OF ISSUE: _____

Due to Banks requirements please enclose the following:

- a) Copy of the above mentioned credit card (both sides)
- b) Copy of Passport both sides

Authorized Card Holder Signature

**** Should you wish to guarantee your stay by making a wiretransfer, please let us know, we will be glad to send you the Wiretransfer information. ****

CANCELLATION & CHANGE DATE POLICIES

Cancellation Policy: You will be allowed to cancel your reservation or change your arrival date without penalties no later than January 3rd, 2018. Any cancellation or changes received after January 3rd, 2018 will be subject to one night penalty including taxes and gratuities. The penalty will be charged to the credit card mentioned above.

No Shows Policy: In case of No Show (non arrival at the reservation date), a charge equal to the entire stay plus applicable taxes and service charges will apply. The penalty will be charged to the credit card mentioned above.

Early Departure: In case of Early Departure (Check out before the date established as per reservation), you will be charged for the entire stay. The penalty will be charged to the credit card mentioned above.

Name Change: Name changes are allowed at no additional charge.

****Cancellation, no shows and early departure penalties are subject to taxes and gratuities.****